

Registration Information

HOW TO REGISTER

Please register early! Class size is limited and will be filled on a first-come, first-served basis. A number of classes fill immediately, others fill more slowly. Enrollment determines whether the class will run.

Fees must be paid in full at the time of registration by cash, check or credit card (VISA or MasterCard only).

There is a \$10 nonrefundable processing fee included in the registration fee for each workshop.

If you are registering a minor student for a class, please include the student's age and name with the registration.

REGISTER BY PHONE

It's easiest to register by phone. Please call 612-436-0464 with your credit card information, including expiration date. Please have that information available before you call.

REGISTER BY MAIL OR FAX

To register by mail, use the form below or go online to www.textilecentermn.org. Print the form and mail it, along with your payment to:

Textile Center Workshop Registration
3000 University Ave SE, Suite 100
Minneapolis, MN 55414

You may also fax your completed form to 612-436-0466.

WITHDRAWALS

If your notice of withdrawal is received at least one full working week before the start of your workshop, you will receive a full refund of your workshop fee, minus the \$10 processing fee.

If you withdraw less than one week before the start of your workshop, your registration fee (minus the \$10 processing fee) will be refunded only if there is a waiting list for the class.

There is no refund of workshop or processing fees if your notice of withdrawal is received less than one full working day before the start of your workshop.

CANCELLATIONS

If minimum enrollment is not met by the registration deadline, we reserve the right to cancel any class or workshop. If we cancel for any reason, you will receive a full refund.

MATERIALS AND SUPPLIES

Some workshops have special fees to cover materials, photocopying or special equipment. These materials fees are payable to the instructor at the first class meeting. Please do not include materials fees with your registration.

You will receive a list of supplies at least one week before the class or workshop begins. Your supply list will be sent as requested on your registration form (email, fax, postal mail). You may also download your supply list from our website - www.textilecentermn.org

CONFIRMATION

You are enrolled in your class or workshop when your registration is received. *We do not send confirmations*, although you may call and ask about the status of your registration.



TEXTILE CENTER CLASS & WORKSHOP REGISTRATION FORM		
NAME	CLASS / WORKSHOP TITLE	FEE
ADDRESS		
CITY STATE ZIP		
PHONE		
EMAIL		
FAX		
ARE YOU A MEMBER OF THE TEXTILE CENTER? <input type="checkbox"/> YES <input type="checkbox"/> NO JOIN NOW AND QUALIFY FOR MEMBER RATES! <input type="checkbox"/> NEW MEMBER OR <input type="checkbox"/> RENEW <input type="checkbox"/> \$25 STUDENT <input type="checkbox"/> \$40 EDUCATOR <input type="checkbox"/> \$50 INDIVIDUAL		ADD MEMBERSHIP
CHOOSE ONE: I WILL DOWNLOAD MY SUPPLY LIST <input type="checkbox"/> OR PLEASE SEND MY SUPPLY LIST BY <input type="checkbox"/> EMAIL <input type="checkbox"/> FAX <input type="checkbox"/> US MAIL		TOTAL ENCLOSED
MASTERCARD / VISA # _____	Please make checks payable to Textile Center. Mail or fax this form to: Textile Center, Workshop Registration 3000 University Ave SE, Minneapolis, MN 55414 tele: 612.436.0464 fax: 612.436.0466	
EXPIRATION DATE. _____		
SIGNATURE _____		