

## Reminders for Thursday & Friday's Volunteers:

### Sorting:

- Sewing machines, looms and other large items go to the **Dye Lab**.
- Nice garments, tablecloths etc. go to the **Silent Auction** in the hallway.
- Books go to the **Library**. Magazines stay in the auditorium.
- **Save** paper grocery bags for the shoppers. *Break down* cardboard boxes and put them in the *green* recycling bin.

### Pricing:

- **Do not** Change the Price of an item that comes in already marked.  
*Unless* the price is too low and needs to be marked higher.
- **Price** items using even dollar amounts \$1, \$2, \$3 etc.
- **Bundle** small pieces together with masking tape and price the bundle.
- **Estimate** yardage and mark it on fabric pieces with price. Do not bundle large pieces (more than 1 yd).
- **Place** notions in Ziploc bags and price them in even dollar amounts.
- **Combine** like items! Put matching yarn skeins together in a bag. Bundle scraps of fabric.
- **Use** your *best guess* for values of items when pricing.
- **Place** the item on the appropriate table after it has been priced. When items are stacked more than 2 ft high, put additional items underneath the tables.

### Other:

Snacks and Drinks are available in the Kitchen for Volunteers.

“Volunteer Shopping” checkouts will be available from **1 & 2 & 4 – 5:00 pm**.  
Checkouts will close promptly at **5:00** to prepare for the Preview event at **6:30**.